



Don't Miss! Exciting Global Learning Events at the TGDLC!

1. 1. Africa Local Government Action Forum X (ALGAF), Sponsored , Venue: IFM 7th Floor

Dates: 6th August, 2010; 3rd September, 2010; 1st Oct, 2010 and 5th Nov, 2010; **Time:** 11.00 A.M-2.00 P.M;
Topics: The Application of ICTs in Local Economic Development; Enhancing the Use of ICTs in Local Governments for Improved Service Delivery; Strategies Against the Misuse of ICTs and ALGAF X Evaluation.

The Africa Local Government Action Forum is a forum for African Local Government Authorities that provide a venue for local government officials, experts, activists, academicians and members of the general public from 9 African countries to meet, discuss, share and exchange knowledge and experiences to better the livelihood of their communities. It runs every first Friday of a Month. Local Government Authorities are encouraged to participate..

2. Leaders of Change Breakfast Meetings

Dates: 5th August, 2010; 2nd September, 2010; 7th Oct, 2010 and 4th Nov, 2010 and 2nd Dec, 2010; **Time:** 9.00 A.M-12.00 P.M; **Fee:** 50,000/= This is a 3 hour highly interactive and stimulating Video Conference on Developing your own leadership capability with effective skills & knowledge, behaviour & attitudes; Create sustainable conditions for success; Develop awareness of your role as a leadership example; Hints and tips about transformational leadership styles.

3. Transformational Leadership for Women's Empowerment Course

1st Intake: 6th-10th September, 2010, **2nd Intake:** 13th-17th September, 2010, **Naura Spring Hotels, Arusha, Tanzania, \$ 1,350 (To cover training materials, health breaks and certification)-** In a world environment which is becoming increasingly globalised, uncertain and unpredictable, the importance of effective leadership and organizational management cannot be ignored. Women are now entering the work place in unprecedented numbers and holds senior leadership positions across sectors. The new women leaders may have professional and tertiary education or may have risen from rank and file positions. Their background may provide an extensive of knowledge of their own professions and its concerns or technical expertise, but they may find themselves in senior managerial and leadership positions without much prior exposure and training in leadership and management skills.

4. Global Transformational Leadership for Women's Empowerment Course

1st Intake: 20th-24th September, 2010, **2nd Intake:** 27th September- 1st October, 2010, **Livingstone Hotels, Victoria Falls-Zambia, \$ 2500.00 (To cover training materials, health breaks, Excursion and certification)-** This workshop is designed to equip women leaders with the skills needed to think and behave strategically. It focuses on understanding organizational culture, developing organizational savvy and examining the sources of power to lead change initiatives. It includes lessons from successful women, discussions of values, assumptions and leadership behaviours and the ingredients of transformational leadership

5. Global Leaders of Change (gLOC)

Dates: 23rd-27th August, 2010, **Kuala Lumpur Malaysia, \$ 3,800 (Covers training materials & health breaks);** Leading others towards success has never been more challenging than in today's climate. 21st Century leadership across the globe demands gaining more from less as well as aligning and motivating people to a common vision and achieving tangible results for a growing number of stakeholders. This is a unique tailored, interactive and dynamic five-day program for executives. It addresses what a leader needs to do and how they need to behave in order to achieve success in their organisation today. The program utilizes cutting edge technical and pragmatic methodologies, case studies and practical applications and has been designed based upon the experience and expertise gained from over a decade of achieving leadership success globally. Participants are given supportive feedback and coaching to gain maximum learning. The course targets leaders and managers from various organisations who are keen at leading motivated workforce and surpassing targets.

6. Global Leadership Excellence: Leadership and Ethics (gLE)

27th Sept- 1st Oct, 2010, \$3,800 Dubai (Covers training materials & health breaks) This programme aims to provide you with a sound understanding of the principles, skills and processes which support ethical leadership and excellence at all levels. It has been designed to support your leadership effectiveness which in turn will further help to increase the organisational capacity. The objectives of the program are: To gain an understanding of ethical leadership and an awareness of the responsibilities it entails, to better understand the role that you and your team's purpose and values play in achieving set organisational and country wide objectives, to develop clarity of thought by understanding what it means to be ethical, to develop greater self awareness and to understand others better when making ethical decisions, to learn and apply an ethical decision making tool which will improve the ability to make effective strategic and tactical

decisions within your work environment, and to ensure service excellence and provide a leadership example for others to follow. The course targets leaders and managers who are keen at making things happen while adhering to ethical rules, motivating workforce and surpassing targets.

7. Critical Development Skills: Strategic Communication; Strategic Negotiation and Report Writing (in collaboration with Kenya Institute of Administration)

Date: 16th-20th August; **Venue:** IFM 7th Floor; **Time:** 9.00 A.M-12.00 P.M; **Fee:** TZS. 550,000/-The Critical Skills Development Program is intended to strengthen and develop the skills of managers in the areas of effective communication and stress management; this is expected to enhance the participants' personal impact and effectiveness in delivering in a more focused performance environment. The program will also attempt to harmonize the nature and product of reports, and speeches produced and presented in formal day-to-day activities of the managers.

8. Fraud, Investigation and Prevention

Date: 6th-10th Sept, 2010; **Venue:** IFM 7th Floor; **Time:** 9.00 A.M -12.00 P.M; **Fee:** TZS. 550,000/- One of the most expensive crimes endured by millions of people in the world consumers today is fraud. These days, it's hard to escape the 'vulture' as scams will find you anywhere - on internet, at the car dealership and certainly in the streets. Poignantly, criminals who commit fraud have no personal preference. They victimize the youth, senior citizens, police departments, tax administrations, financial institutions, ports, prevention bureaus and large corporations alike. It is crucial to understand why even you can be negatively impacted by this rapid moving crime wave.

9. Leadership Dynamics for Senior Women Managers

Date: 20-24 Sept, 2010; **Venue:** IFM 7th Floor; **Time:** 9.00 A.M -12.00 P.M; **Fee:** TZS. 400,000/- Despite greatly increased representation across all sectors and in a wide variety of industries, women still face particular challenges when aspiring to leadership roles in their organizations. This workshop builds on research that identifies the key factors that have proved vital to successful women leaders. It aims to help women develop both their inner confidence to realize their career potential and practical skills required to lead themselves and others effectively. It is a tailor made course that will provide room for sharing and exchange of experiences with other women from Ghana, Uganda, Kenya and Ethiopia. It will be run through videoconferencing.

10. Combating Corruption in Procurement (in collaboration with Crown Agents, UK)

Date: 4th-8th Oct, 2010; **Venue:** IFM 7th Floor; **Time:** 1.00 -4.00 P.M; **Fee:** TZS. 985,000/- Procurement is widely recognised as one of the functions most vulnerable to corrupt practices within an organisation. Without proper protection, multiple opportunities for corruption exist at all stages of the procurement process. This course will explore the types and symptoms of corruption and will provide participants with the skills to monitor, investigate and audit procurement operations for malpractice. It will demonstrate a range of management controls and procurement best practice techniques that will minimise or uncover corruption.

11. Strategic Negotiation for Senior Women Managers

Date: 4-8 Oct, 2010; **Venue:** IFM 7th Floor; **Time:** 9.00 A.M -12.00 P.M; **Fee:** TZS. 550,000/- The purpose of the order to be more effective in handling the frequent conflicts resulting from negotiations that confront top managers. The course treats negotiation as a complex process that requires the successful practitioner to develop and utilize a unique blend of perceptual, analytical, and interpersonal skills.

12. Project Management Advanced

Date: 8-12 Nov, 2010; **Venue:** IFM 7th Floor; **Time:** 9.00 A.M -12.00 P.M; **Fee:** TZS. 720,000/- The aim of this program is to present in detail a number of vital elements of Project Management. These elements will provide the project team enough information and empowerment to successfully support the majority of projects in the modern environment.

13. Executive Assistants Skills Development

Date: 22-26 Nov, 2010; **Venue:** IFM 7th Floor; **Time:** 9.00 A.M -12.00 P.M; **Fee:** TZS. 520,000/- The Executive Assistants Skills course is designed to help Executive Assistants upgrade their skills and knowledge to meet the requirements of their position more professionally and develop stronger initiative. The program will build basic leadership skills and will provide fresh ideas on how to support their Managers by taking initiative on managing THEIR time, take quick and structured decisions, develop excellent human relation skills, handle their own stress level, be creative and plan activities in a structured way that promotes cooperation and team spirit.

14. Policy Formulation, Implementation and Analysis

Date: 29 Nov-1st 3rd Dec, 2010; **Venue:** IFM 7th Floor; **Time:** 9.00 A.M -12.00 P.M; **Fee:** TZS. 550,000/- The concept and practice of policy formulation, implementation and analysis are intricately integral parts to any nation's development. Indeed it's the nature and kind of policies developed and implemented that determine the face of development of all nation states. Nations in the world that made tremendous steps in development were guided by diligent policy initiatives. One such example is the Marshall plan in America's history that turned around a country that was on the brink of collapse because of inflation. The preceding hence underscores the importance of developing the capacities of senior government officials to acquire skills, capacities, aptitudes and competencies in the public policy process. The practical nature of the policy process a-priori demands an approach that engages hands on learning and this is how the need is configured.

15. Strategic Media Management and Marketing for Senior Media Managers

Date: 29 Nov-1st 3rd Dec, 2010; **Venue:** IFM 7th Floor; **Time:** 1.00 P.M -4.00 P.M; **Fee:** TZS. 620,000/- The course aims at exposing Senior Media Managers on how to use social media links such as blogs, linkedIn, twitter and facebook strategically to grow and market a business by increasing website traffic; reduce marketing costs and use online tools to monitor the online reputation of media business. Media Managers will also be given a room to share and exchange their experience in Media Management best practices.

16. Project Monitoring and Evaluation

Date: 6-10 Dec, 2010; **Venue:** IFM 7th Floor; **Time:** 9.00 A.M -12.00 P.M; **Fee:** TZS. 620,000/- Monitoring and Evaluation (M & E) is an important tool for optimizing the use of limited resources by assuring efficient and effective implementation of development activities and enabling planners and decision makers to draw lessons for the future. The role of M & E as a tool of efficient management of development activities in the short and intermediate terms and for strengthening management capabilities in the long term is increasingly recognized. Although planners and decision makers may monitor and evaluate development activities, they may not be professionally conversant with the concepts and processes involved in M & E.

Other Courses are:

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| 1. Global Leaders of Change: Leadership Development Program (gLOC Safari)- Ngurdoto, Arusha | 8 - 12 Nov, 2010 | \$ 2,800 |
| 2. Global Leaders of Change: Leadership Development Program (gLOC)- Kuala Lumpur Malaysia | 28 Nov-2 Dec, 2010 | \$ 3,800 |
| 3. Global Leaders of Change: Leadership Development Program (gLOC)- Kuala Lumpur Malaysia | 14-18 Feb, 2011 | \$3,800 |

4. Global Leadership Excellence: Leadership and Ethics Programme (gLE) - Ngurdoto, Arusha	11-15 April, 2011	\$ 2,800
5. Leaders of Change: Leadership Development Program(LOC)- Ngurdoto, Arusha	18-22 April, 2011	\$.2,150
6. Global Leaders of Change: Leadership Development Program (gLOC)- Kuala Lumpur Malaysia	18-22 April, 2011	\$.3,800
7. Leaders of Change: Leadership Development Program(LOC)- White Sands, Dar es Salaam.	16-20 May, 2011	\$.2,150
8. Leaders of Change: Leadership and Ethics Program (LE)- White Sands, Dar es Salaam.	23-27 May, 2011	\$.2,150
9. Transformational Leadership for Women Empowerment (TLWE)- Ngurdoto, Arusha	7-11 March, 2011	\$.1,350
10. Transformational Leadership for Women Empowerment (TLWE)- Ngurdoto, Arusha	14-18 March, 2011	\$.1,350
11. Transformational Leadership for Women Empowerment (TLWE)- Ngurdoto, Arusha	13-17 June, 2011	\$.1,350
12. Transformational Leadership for Women Empowerment (TLWE)- Ngurdoto, Arusha	20-24 June, 2011	\$.1,350
13. Project Management Essentials	14-18 Feb, 2011	TZs. 620,000/=
14. Leadership Dynamics for Senior Women Managers	21-25 Feb, 2011	400,000/=
15. Critical Skills for Senior Managers	7-11 March, 2011	550,000/=
16. Policy Formulation, Implementation and Analysis	14-18 March, 2011	550,000/=
17. Strategic Communication for Senior Managers	21-25 March, 2011	550,000/=
18. Combating Corruption in Procurement	21-25 March, 2011	985,000/=

19. Fraud, Investigation and Prevention	28 March-1 Apr, 2011	550,000/=
20. Strategic Negotiation for Senior Managers	18-22 Apr, 2011	550,000/=
21. Executive Assistants Skills Advanced	25-29 April, 2011	720,000/=
22. Managing the 21st Century LGA	16-20 May, 2011	550,000/=
23. Financial Management for Non Finance Managers	23-27 May, 2011	620,000/=
24. Leadership Dynamics for Senior Women Managers	6-10 June, 2011	400,000/=
25. Policy Formulation, Implementation and Analysis	13-17 June, 2011	550,000/=
26. Fraud, Investigation and Prevention	20-24 June, 2011	550,000/=
27. Project Monitoring and Evaluation	28June-1st July,2011	620,000/=

Enroll your officers and/or yourself as soon as possible to secure a place for the allocated 20 vacancies for each category

For more information Contact:

The Executive Director

Tanzania Global Development Learning Centre

IFM Building, Block "A", 7th Floor

P. O. Box 3918, Dar es Salaam; Phone: +255 22 2123705 Fax:+ 255 22 2123702

E-mail: tanzania_dlc@gdlnmail.org; You can also register online at our Website: www.tgdgc.go.tz

The Tanzania Global Development Learning Centre (TGDLC) is a Government institution and a Member of the Global Development Learning Network (www.gdln.org). Its core function is to enable decision-makers, senior and mid-level professionals and practitioner's access and share the wealth of knowledge and experiences available in the world through the global communication system and Information and Communications Technologies.



TANZANIA GLOBAL DEVELOPMENT LEARNING CENTRE
Linking the World Through Learning